

PRE-SHOW

- Before each performance <u>until half hour</u>, each company member may host **up to 2 guests** backstage.
- Pre-show guests are restricted to <u>the green room</u> and <u>the respective company member's</u> <u>personal work area</u>. (As a reminder, the SL Ensemble Room is not allowing guests in that room.)
- Please do not bring guests *anywhere else* in the building! Guests are <u>not</u> allowed onstage at this time. And please do not bring guests to any work areas besides your own. (For example, if you are a dresser, please do not bring guests to the Hair & Makeup room.)
- Please ensure that any and all guests have been escorted back to the Stage Door by half hour.

POST-SHOW

- After each performance, each company member may host **up to 4 guests** backstage. If you're looking to host more guests, please recruit another company member to retain this ratio of guests per company member.
- Post-show guests are restricted to the following areas: <u>onstage</u>, <u>the green room</u>, and <u>the</u> <u>respective company member's personal work area</u>. (As a reminder, the SL Ensemble Room is not allowing guests in that room.)
- Please do not escort your post-show guests onstage until the crew and company have cleared the stage. As always, please be sure that **no food or drink** is brought onstage at any time by you or your guests.
- Guests may be on deck for 15 minutes after the curtain comes down. We then ask that all guests are escorted out of the building.
- On two-show days with 2pm & 7pm performances, <u>NO GUESTS</u> are permitted onstage after the matinee. However, guests are still allowed to visit the green room and personal work areas after those matinees.
- Please do not bring guests *anywhere else* in the building! **Please do not bring guests to any** work areas besides your own. (For example, if you are a dresser, please do not bring guests to the Hair & Makeup room.)

GENERAL GUIDELINES

- NO guests are permitted during intermission or at any time between half hour and the end of the performance.
- Guest Sign-In Sheets will be available at the Stage Door for that week's performances, beginning on the first day of the work week. All guests must be logged on the Sign-In Sheet <u>in</u> <u>advance</u> of their arrival.
- All guests must enter through the Stage Door and will be held there until met by a company member.
- Company members will be paged to meet their guests and **must remain with them at all times**, **including escorting guests back to the Stage Door**.
- Any exceptions to this policy will be strictly at the discretion of Management.